

## SALT LAKE REGIONAL HISTORY DAY CONTEST UPLOADING YOUR DOCUMENTARY PROJECT

All documentary entries for the 2017 Salt Lake Regional History Day Contest must be uploaded in advance using **WeTransfer**, a web-based file-sharing application. It's free, easy to use, and allows up to 2 GB per transfer. Students must attend the contest to present their documentary and be interviewed.

**Documentary Uploads Due: February 27, 10 pm**

### INSTRUCTIONS

**STEP 1** Save the final version of your documentary in one of the following required formats:

**.MP4 .MOV .AVI .WMV**

**STEP 2** Save your Process Paper and Annotated Bibliography as one PDF file.

**STEP 3** Upload your files.

A. Go to <https://www.WeTransfer.com>. You will see the following dialogue box:

B. Click on the **+ Add Files** button → Select your video file from the menu → Click Open.

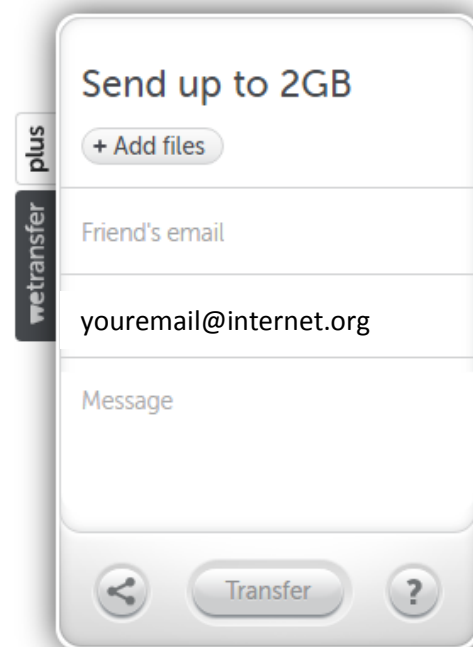
C. Click on the **+ Add More Files** button → Select your Process Paper/Bibliography PDF from the menu → Click Open.

D. Click on the **+ Add Friend's Email** button → Enter the following email address: [uhd.documentaries@gmail.com](mailto:uhd.documentaries@gmail.com)

E. Enter the following required information in the **Message** field:

1. Contest: Salt Lake Regional
2. Your Age Division: Youth (4-5) Junior (6-8) or Senior (9-12)
3. Your Category: Individual or Group Documentary
4. Student Name(s):
5. Title of Documentary:
6. School:
7. Phone # (in case of problems):

F. Click **Transfer**. That's it!



**CONFIRMATION:** You will receive an email from WeTransfer confirming your files have been sent. You will receive a second email confirming we have downloaded them.

**AT THE CONTEST:** Documentaries will be tested, then uploaded to a restricted YouTube channel so that only judges and History Day staff can view them. At the contest, you will play your documentary for the judges via the YouTube link. Bring to the contest with you: 1) a backup copy of your documentary on a flash drive or laptop; 2) four printed copies of your Process Paper/Bibliography.

**IMPORTANT:** Allow yourself ample time to complete the uploading process before the deadline. Your upload will be time-stamped, so plan ahead in case you run into problems. Don't wait until the last minute!

**QUESTIONS?** Drop us a line: [utahhistoryday@gmail.com](mailto:utahhistoryday@gmail.com)